Salem City Board of Education Salem, New Jersey 08079 Board of Education Meeting January 5, 2022

CALL TO ORDER:

A meeting of the Salem City Board of Education is called to order at <u>6:03 p.m.</u> in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey

08079.

OPEN MEETING:

Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE Board Members

Carol Adams

Laquendala Bentley

Christopher Colon

Kendra Fletcher (Absent)

Yuenge Groce

Heidi Holden

Joan Hoolahan

Daffonie Moore (Absent)

Nilda Wilkins

District Representatives:

LAC:

Quinton: William McDonald (Absent) Mannington: Eric Buzby (Absent)

Administrators:

Dr. Patrick Michel, Superintendent
Herbert Schectman, School Business Administrator
Dr. Meghan Taylor, Director of Special Services
Linda Del Rossi, Supervisor of Literacy/SS PreK-12 (Absent)
John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School
OTHERS: Mr. Corey Ahart

Pascale DeVilmé, Principal Salem Middle School Will Allen, VP Salem Middle School (Absent) Michele Beach, VP Salem Middle School Syeda Carter, Principal John Fenwick Academy Gia Sparacio Scarani, VP of Early Childhood Darryl Roberts, VP Salem High School

Reorganization of Board Members

1. Swearing in newly elected Board of Education members and sending districts:

Corey Ahart, Esq. presided over the swearing in of new Board members:

Sister Carol Adams Christopher Colon Joan Hoolahan

2. Roll Call:

Sister Carol Adams
Laquendala Bentley
Christopher Colon
Yuenge Groce
Heidi Holden
Joan Hoolahan
Nilda Wilkins

3. Reorganization of the Board of Education:

Election of officers:

a. President

Motion (Colon/Holden) Board opened the nominations for the position of President.

Motion (Hoolahan/Holden) Board nominated Yuenge Groce to serve as President.

Motion (Colon/Holden) Board closed the nominations for President.

Board voted by a roll call vote 7-0 to elect <u>Yuenge Groce</u> as President of the Salem City Board of Education from January 5, 2022 for one year or until her successor is elected and shall qualify.

b. Vice President

Motion (Colon/Holden) Board opened the nominations for the position of Vice President.

Motion (Colon/Bentlely) Board nominated Sister Carol Adams to serve as Vice President.

Motion (Colon/Holden) Board closed the nominations for Vice President.

Board voted by a roll call vote of 7-0 to elect <u>Sister Carol Adams</u> as Vice President of the Salem City Board of Education from January 5, 2022 for one year or until her successor is elected and shall qualify.

c. Code of Ethics

Motion (Colon/Holden) Board adopted the New Jersey School Board Member Code of Ethics, with presentation by Attorney Corey Ahart, signature on file at Board Office.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

d. Appointment of Committees:

Motion (Colon/Holden) Board established the following Board of Education Committees with committee members pending the review and reappointment by the seated president:

- i. Personnel/Negotiations/Climate Committee
- ii. Facilities/Finance/Policy Committee
- iii. Curriculum/Technology/Student Committee

iv. SCSBA Representative

v. Urban Boards Delegate

vi. Legislative Chairperson

vii. Chamber of Commerce Delegate

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

e. NJSBA Delegate:

Motion (Colon/Hoolahan) Board approved the appointment of a Salem City Board of Education member as the NJSBA Delegate.

Name:

Heidi Holden

Alternate:

Laquendala Bentley

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

- 1. Be recognized by the Board President.
- 2. State your full name and address before commenting.
- 3. Identify the resolution on which you will be commenting.
- 4. Wait to be recognized before making your comment(s).
- 5. Limit your comments to the specific resolution.
- 6. Time is limited to three (3) minutes per person.
- 7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

PRESENTATION

IB Programme Diploma Recipients Presentation by Mr. John Mulhorn, Ms. Jordan Pla

> John Riley Mulhorn Patrick Irvine Matthew Krimson Cheyanne Banks Renee Watts Jessica Collier

PRESENTATION

Students of the month for December 2021:

Salem Middle School

Kayla Martin

6th Grade

Ms. Skinner

Richard Simmons

6th Grade

Ms. Tomasetti

John Fenwick Academy

Aria Holt

Kindergarten

Ms. Krupski

. F

Rasheem Howard

Kindergarten

Ms. Livingston

Salem High School

Ke'Asia Anthony

12th Grade

Ms. Woodlock

Andrew Cadwallader

12th Grade

Mr. O'Brien

Staff Member(s) of the month for December 2021:

Bobbie Shuman

Child Study Team

BOARD COMMITTEE REPORTS

- Curriculum No report
- ❖ Finance No report
- ❖ Personnel No report

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Salem High School (SHS) Commentary/Event Activities:

- SHS hosted an IB Diploma recipient meet and greet at 5:15PM this evening. The following 2021 IB Graduates earned the IB diploma and will be presented said diploma this evening: Ms. Cheyenne Banks, Ms. Jessica Collier, Mr. Patrick Irvine, Mr. Matthew Krimson, Mr. John Mulhorn and Ms. Renee Watson. Congratulations to our IB Diploma Grads!
- ❖ Mid Term Examinations are slated for January 25-28, 2022

- The ACT Ultimate Course classes will begin Saturday, January 22, 2022 to 55 select Juniors. This 14-week class will include twenty five hours of classroom instruction as well as three practice diagnostic tests. Classroom instruction and all materials are provided for each student by The Princeton Review. The final class is slated for June 2022 and each student has the potential of earning \$700.00 and an undeniable priceless educational value. Final testing location will again be at the Salem High School Campus. A BIG thank you to Mr. David Hunt for taking charge of the time-consuming coordination of pupil ACT Testing waivers year after year!
- Our student college bulletin board continues to GROW! Please stop in anytime, our big blue doors are always open for visitors!
- ❖ Student scheduling for the 2022-2023 school year will begin February 2022 as the newest edition of the Program of Studies is currently being reviewed and printed.
- Our SHS Ram Theatre is deciding on a show slated for March 2022! More details forthcoming...STAY TUNED as we are sure our SHS Theatre buffs will make it another great show!

Salem Middle School (SMS) Commentary/Event Activities:

- Enrollment is 442 students
- Report cards for the second marking period will be mailed home to all students on February 2, 2022
- Students in grades 3 through 8 are working on their entries for the Annual Dr. Martin Luther King, Jr. Essay and Art Contest.
- The Girls Middle School Basketball Team had its first game last night against the Upper Pittsgrove School. Unfortunately, both the JV and Varsity squads lost.
- The Boys Basketball Team has been practicing regularly and their first competition is scheduled for Monday against Penns Grove Middle School.
- The Academic League has been practicing, but their first match will not take place until March.
- Our Faculty continues to participate in professional development workshops with ARC Core and Amplify Science.
- Our students are showing progress with our new reading program.

John Fenwick Academy (JFA) Commentary/Event Activities:

- ❖ Staff In-Service on December 2
- Fire Drill on December 3
- ❖ JFA Float in Holiday Parade on December 4
- Faculty Meeting (Virtual) on December 6
- COVID-19 Vaccine Event with Walmart on December 6
- ❖ JFA Young Men's Club began on December 8 (Mr. Hughes/Mr. Riskie/Mr. Forti/Mr. Yoast)
- ❖ Grade Level Meetings on December 10
- ♣ 1st Place in Broadway Storefront Decorated Windows on December 13
- ❖ ARC Core PD Visits on December 14 and 15
- Annual Coat Donation (18) from the Bell Family of Chicago, IL on December 17
- ❖ Delta Sigma Theta Sorority, Inc. adopted three JFA families for Christmas on December 17
- Yuenge Groce/Joan Hoolahan donated over 25 pairs of socks on December 20
- ❖ Daffonie Moore (Salem Family Success Center) donated 50 sets of socks/undergarments on December 20
- Coat Drive donation (10) from Thomas Foods International on December 20
- ❖ Tabletop Security Team Meeting (Ms. Scarani/Mr. Allen/Mr. Roberts) on December 22
- ESS Update:
 - One student discharged from the program

- One student reached Level 4 of 5 on system chart
- ❖ 48 students honored with medals of completion of 100-Book Challenge (K-2)
- Current enrollment:
 - o Total Students: 362 (PK: 121) (K:71) (1st: 87) (2nd: 83)
- Upcoming January Activities

o January 5:

Flu Clinic (5-7p) and Covid-19 Vaccines (4-7:30p)

January 6:

Staff In-Service (Virtual – 12:45p Dismissal)

o January 10:

Faculty Meeting (Virtual)

o January 11-12: ARC Core PD Visit

o January 18:

ARC Core PD (Virtual)

o January 20:

VAT Meetings (Virtual)

o January 27:

ARC Core PD (Virtual)

SUPERINTENDENT'S COMMENTS/REPORTS

- Rob Notley from New Road Construction will be putting together a pre-bond referendum for February's meeting.
 - Board of Education members cannot publicly endorse bond issues

Motion (Colon/Holden) Board approved the regular minutes of December 8, 2021 Board of Education meeting.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon/Holden) Board approved the Board Secretary's reports in memo: #2-A-E-7.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of November 2021.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending November 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending November 2021 as follows:

2/4/2 v Date

C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of November 2021 pending audit.

- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending November 2021 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. Board approved the Payment of Bills and Purchase Report:
 From the General Account for Balance as summarized on attached board memo(s)
 Board approved Purchases Report for December 2021 \$986,021.77

Board approved Payment of Bills for December 2021 and January 2022

December General Account \$839,058.68
January General Account \$839,622.19

Confirmation of payrolls for December 2021

December 15, 2021 General Acct. Transfer

\$733,648.23

December 23, 2021

General Acct. Transfer

\$788,198.06

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Holden) Board Approved: #2-F-7

- Board authorized Herbert Schectman to ask that the State of New Jersey Department of Education Office
 of School Facilities unlock the District's LRFP site to add the conversion of the track field to a football
 stadium and,
- 2. Board approved Herbert Schectman to authorize the architectural firm of REGAN YOUNG ENGLAND BUTERA, PC. (RYEBREAD) to update the District's Long-Range Facilities Plan
- 3. Board approved the executed School Bus Emergency Evacuation Drills submitted for the following:

1. John F. Academy:

October 20, 2021

2. Salem Middle School:

October 22, 2021

3. Salem High School:

October 18, 2021

STUDENT MATTERS

Motion (Colon/Holden) Board Approved: #4-A-7

1. Board approved the following field trips:

Woodstown HS Chemours Academic League Competition 0 substitutes required/classroom coverages 1 School bus Transportation - \$279.00 x 1 bus (\$279.00) (Acct. 15-000-270-512-03-SHS)	January 11, 2022 8:30 AM to 11:00 AM	Ms. Mutter, Ms. Murray, Mr. Buck 15 pupils
Shalick HS Chemours Academic League Competition 0 substitutes required/classroom coverages 1 School bus Transportation - \$279.00 x 1bus (\$279.00) (Acct. 15-000-270-512-03-SHS)	February 8, 2022 12:30 PM to 2:00 PM	Ms. Mutter, Ms. Murray, Mr. Buck 15 pupils
Pennsville HS 0 substitutes required/classroom coverages 1 School bus Transportation - \$279.00 x 1bus (\$279.00) (Acct. 15-000-270-512-03-SHS)	March 15, 2022 12:30 PM to 2:00 PM	Ms. Mutter, Ms. Murray, Mr. Buck 15 pupils
Atlantic City, NJ FBLA State Leadership Conference Perkins Approved Student Organization 1 substitute required (2 classroom days) (Acct. 15-140-100-101s-03-SHS) Fee for Teacher: \$375.00 1 school bus Transportation - \$279.00 x 1 bus (\$279.00) x both ways= \$558.00 (Acct. 15-000-270-512-03-SHS)	March 9, 10, 11, 2022	Ms. Landolfi Number of pupils attending: TBD

Home Instruction: In/ Out of District/Residential

Motion (Colon/Holden) Board Approved: #7-C-7

Board approved the following student for partial care placement:

Student #01270071 has required the instruction from December 13, 2021 to possibly 30 days at the Inspira Program (partial hospitalization care program) at the Inspira Health Network, Elmer, New Jersey as confirmed by Salem Middle School Personnel.

The educational services are being provided by Brookfield Schools, 525 State Street, Suite 2, Elmer, New Jersey.

Student billing in the amount of \$2,100.00

Costs: Acct #11-150-100-320-00-BUS

Tutoring Student @35.00 per hour x 60 hours = \$2,100.00

2. Board approved the following special education student to attend an out of district placement for the 2021-2022 school year:

Student ID#	School	Grade	Tuition – Prorated	Dates	Account #
01250184	Pineland School	9	\$56,520.00	1/10/2022-6/30/2022	11-000-100-566-00-BUS

3. Board approved 10th grade student (04220012) to receive home instruction.

Hours: 5 hours per week

Dates: BEGIN: January 3, 2022

END:

TBD – Doctor's note states "while pupil is adjusting to treatment"

Costs: Teacher pay: 5 hours per week x \$35.00 per hour

Teacher: Ms. Brianna Santarelli

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Holden) Board Approved: #7-D-7

Board approved Senior Privilege for Divine Lewis to continue her 12th grade year at Salem High School. Pupil's legal guardian (grandmother) has moved from Salem City to Penns Grove. Guardian will provide transportation.

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (Colon/Holden) Board Approved: #8-A-7

- 1. Board approved the resignation of Ms. Samantha Ecret, Math Teacher at Salem Middle School, effective February 13, 2022
- 2. Board approved the resignation of Ms. Susan Gilmore, Pre-Kindergarten Teacher at John Fenwick Academy effective February 11, 2022.
- 3. Board approved the resignation of Ms. Laura Tomasetti, Math Teacher at Salem Middle School, effective February 11, 2022
- 4. Board approved the retirement of Ms. Louise Jakub-Cerro, chemistry teacher at Salem High School, effective at the end of the 2021-2022 school year.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Holden) Board Approved: #8-D-7

- Board approved the Unified Schools grant award to Salem Middle School from the Special Olympics of New Jersey. The
 total amount of the award is \$2,000.00 beginning in January 2022 to the end of the school year.
 Ms. Melissa Skinner, Salem Middle School teacher will receive a stipend of \$400.00 to be the program advisor.
- 2. Board approved to increase the purchase order amount to \$5,000.00 for Interactive Kids for the remainder of the 2021-2022 school year.

Account # 11-000-219-320-00-CST

3. Board approved to contract the following bilingual school social worker for the Child Study Team on an as needed basis. Cost for evaluations are \$350.00 not to exceed \$1,400.00.

Maria DiGiovanni

Acct. #11-000216-320-00-CST

D. Leave of Absence

Motion (Colon/Holden) Board Approved #8-E-7

1. Board approved the following leaves of absence:

Employee ID	338	1406	54	
Employee Name	A.B.	M.B.	J.C.	
Type of Leave	Intermittent – Family	Intermittent – Family	Medical	
Leave Requested	11/18/2021 – 11/18/2022	01/13/2022 - 02/24/2022	11/12/2021 – 01/14/2022	
Fed Max Leave (max 90	11/18/2021 – 11/18/2022	01/13/2022 - 02/24/2022	11/12/2021 – 01/14/2022	
days)				
Time Usage of FMLA	12 weeks	6 weeks	9 weeks	
NJ Family Leave (max 90	N/A	N/A	N/A	
days)				
Time Usage of FLA	N/A	N/A	N/A	
*Use of Sick Days	N/A	N/A	36 days	
*Use of Personal Days	2.5 days	2.75 days	N/A	
*Use of Vacation Days	N/A	25 days	N/A	
Unpaid Leave	After exceeding all personal	After exceeding all personal and	N/A	
	days	vacation days		
Intermittent Leave	2x per month	N/A	N/A	
	2 days per episode			
Extended Leave	N/A	N/A	N/A	
Est. Return Date	N/A	02/25/2022	01/18/2022	

Curriculum/Professional Development

Motion (Colon/Holden) Board Approved: #11-7

1. Board approved the following out of district professional developments:

Staff Member	Building	Administrator Approving	Title	Date of Program	Date received in District Office	Location	Registration and Mileage Cost
Katie Starn	SMS	Dr. Taylor	Handle with Care Instructor Certification	2/28/2022 3/1/2022 3/2/2022	12/7/2021	Cherry Hill NJ	Regis: \$1250.00 Mileage (238.8 miles x \$.31 = \$74.03 11-000-219-800-00- CST
Michael Hughes	JFA	Dr. Taylor	Handle with Care Instructor Certification	2/28/2022 3/1/2022 3/2/2022	1/4/2022	Cherry Hill NJ	Regis: \$1250.00 Mileage: TBD 11-000-219-800-00- CST
Kristina Bergman	SHS	Dr. Taylor	Handle with Care Instructor Certification	2/28/2022 3/1/2022 3/2/2022	1/4/2022	Cherry Hill NJ	Regis: \$1250.00 Mileage: TBD 11-000-219-800-00- CST

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

Monthly Reports

Motion (Colon/Holden) Board Approved: #13-7

1. Board approved the monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Holden) Board Approved: #15-7

1. Board approved the following Volunteer Coaches for the Winter 2021-2022 season:

Winter Track:

Ramon Bentley

Melvin Jones

Coach Hunt concurs with this recommendation.

EXECUTIVE SESSION

Motion (Schectman/Colon) Board adopted the following Resolution to go into executive session at _7:03PM

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss is:**Personnel**.

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (Colon/Hoolahan) Board returned to open session at 7:40 PM.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Groce, Holden, Hoolahan, Wilkins Nays: 0 Abstain: 0

NEW BUSINESS:

There was no new business

ADJOURNMENT

Motion (Colon/Hoolahan) Board adjourned the January 5, 2022 meeting of the Salem City Board of Education at 7:40 PM.